

**MINUTES OF THE CITY OF JONESTOWN PLANNING & ZONING COMMISSION
REGULAR MEETING HELD FEBRUARY 3, 2021, 7:30 P.M., VIA VIDEO
TELECONFERENCE**

Ann Yakimovicz, Chair (Place 1) Tony Macina, Vice Chair (Place 4)	Brenda Sies (Place 2) Stephan Ambrose (Place 3) Tom Grant (Place 5)	Melody Gayeski (Alternate 1) VACANT (Alternate 2)
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This meeting was held via video teleconference and was closed to in-person attendance by the public per temporary suspension of the Open Meetings Act by Governor Greg Abbot, which allowed telephone or videoconference public meetings. These actions were taken to mitigate the spread of the COVID-19 virus by avoiding meetings that bring people into a group setting. Members of the public were allowed to submit written comments prior to the meeting and to participate remotely via Zoom Teleconferencing.

A. ITEMS OPENING MEETING

1. CALL TO ORDER

VICE CHAIR TONY MACINA

Chair Yakimovicz called the meeting to order at 7:30 p.m.

2. ROLL CALL

SECRETARY

Present via audio/video conferencing: Chair Yakimovicz, Commissioners Macina, Sies, Ambrose, Grant, Gayeski, Kline.

Absent: None

Staff present via audio/video conferencing: City Administrator Jones, Development Services Director Jolly.

3. APPROVAL OF MINUTES

January 6, 2021 regular meeting

A motion was made by Commissioner Sies and seconded by Commissioner Ambrose to approve the minutes of January 6, 2021. The motion carried.

B. CITIZENS COMMUNICATION

4. Michael Slater addressed the Commissioners regarding his property at 18203 Ellason. He was advised to contact City Development Services.

C. GENERAL BUSINESS AND ACTION ITEMS:

5. a. **PUBLIC HEARING to receive input and consider a request by Austin Underground Inc. for a Conditional Use permit in accordance with Chapter 14: Zoning Code, Section 14.02.081(b)(12) Conditional Uses, of the City of Jonestown Code of Ordinances, to allow large vehicle parking in a B-@ Business-general Commercial zoning district at 18762 FM 1431 (ABS 2683 SUR 54 Humble & Chapman ACR 4.360), Jonestown, TX.**

Application Withdrawn By Applicant: Austin Underground LLC. Requested to withdraw their application for Conditional Use Permit in an email dated February 2, 2021.

b. Discussion and possible action on a request by Austin Underground Inc. for a Conditional Use permit in accordance with Chapter 14: Zoning Code, Section 14.02.081(b)(12) Conditional Uses, of the City of Jonestown Code of Ordinances, to allow large vehicle parking in a B-@ Business-general Commercial zoning district at 18762 FM 1431 (ABS 2683 SUR 54 Humble & Chapman ACR 4.360), Jonestown, TX.

Application Withdrawn By Applicant: Austin Underground LLC. Requested to withdraw their application for Conditional Use Permit in an email dated February 2, 2021.

- 6. Discussion and possible action on an ordinance amending Chapter 3, Building Regulations, of the Jonestown Code of Ordinances, to add new definitions to outdoor lighting regulations; repealing and replacing Division 3. Lighting to include uniform light standards that enhance the night sky.**

Commissioners discussed the edits made to the lighting ordinance by the City attorney. References to the ETJ are removed. Guidelines for flag pole lighting should follow federal guidelines; strike out Exemption #8. A lumen calculation chart should be added to the ordinance. A Citizens Dark Sky Committee (8 members, 3 alternates) appointed by the Mayor will determine additional revisions to the ordinance such as compliance/enforcement, education, etc. The Ordinance effective date will be set to coincide with certification.

7. Discussion of Traffic Impact Analysis.

City Administrator Jones presented the Traffic Impact Analysis and Asset Management Manual which addresses requirements and expectations for new development and associated traffic impact and cost. Commissioners discussed study areas, traffic counts, improvements, and cost-sharing determined through the analysis process. City staff will schedule public hearings for the March 2020 meetings of the Planning and Zoning Commission and City Council for consideration and possible action to adopt this manual as the basis for preparation of Traffic Impact Analyses.

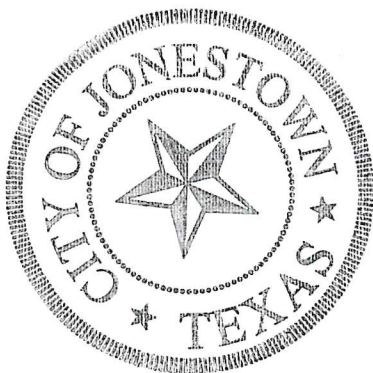
8. Update from staff on current department activities.

Development Services Jolly provided updates on development activity, ordinance revisions, permitting and code enforcement. City staff will address ordinance revisions recommended by the Alternative Housing Committee.

D. ADJOURNMENT

Commissioner Sies moved to adjourn the meeting, seconded by Commissioner Ambrose. The motion carried unanimously. Chair Yakimovicz adjourned the meeting at 8.24 p.m.

PASSED AND APPROVED AT A MEETING HELD ON MARCH 3, 2021.



Ann Yakimovicz
Ann Yakimovicz, Chair

ATTEST:

Rachel Austin
Rachel Austin, City Secretary